



Warren County Board of Developmental Disabilities
 DSP Workforce Support Program
 Providers may apply for funds for the time frame of 10/01/2021 to 12/31/2021

Provider Name:

Date of Request:

Request Type	Reimbursement for How Many?	DSP Name(s) Attach additional page if needed	Cost	Documentation Needed
DSP New Hire Training (\$700 per DSP)				- Date hired for each new employee - Proof of continued employment - Vendor Packet
DSP Longevity Add On* (\$1,000 per DSP)				- DirectCourse Transcript or Certificate from WCBDD - Employment Experience Form - Vendor Packet
Half Time for Overtime*				- Payroll detailing OT paid to DSPs - Provider OT Worksheet - Vendor Packet
		Reimbursement Request Total		

Contact Person:

Address:

Phone:

E-mail:

Address to mail reimbursement check:

By signing below, I hereby attest that the information stated above is true and accurate to the best of my knowledge. Funds requested will be used only for DSPs providing ongoing services to individuals supported by WCBDD. WCBDD will request repayment of funds if it is determined that funds were distributed and not used as intended or reimbursed by another funding source. * Adult Day Array providers are not eligible for reimbursement for overtime or DSP longevity add-on

Applicant Signature

Applicant Title

Date

**Send completed form along with corresponding documentation/receipts and vendor packet to: providersupport@warrencountydd.org

For WCBDD Use Only

Approval Signature

Date

Amount